



# SAN MARCOS HIGH SCHOOL KNIGHTS

*Empowering personal growth and honorable contributions of all Knights*

Dear SMHS Families,

We would like to extend a warm welcome to the 2024-2025 school year and look forward to another productive year in the Knights' Realm. We recognize that parking is an essential, but limited, resource at our school. We aim to implement a policy that is transparent, equitable, and aligns with past practice.

Due to a limited number of student parking spots, SENIOR students are given priority during registration week in the Fall (August 6-9). Later, SMHS will conduct a drawing to issue the remaining parking permits to qualifying 12th and 11th grade students, depending on the number of remaining available spaces. **Please note that the Smart Start program completion continues to be a requirement for the 24-25 school year.** See the details below for more information about the SMHS parking policy.

- Issuance of Senior parking permits will be during registration from **Tuesday, August 6 to Friday, August 9, 2024 to Seniors with the completed parking requirements** (see parking application). Any Seniors who miss registration week will be allowed to submit a **Parking drawing Intent Form** to be added to the parking drawing.
  - **REQUIRED DOCUMENTATION** (all current): driver's license, proof of insurance and DMV registration for the vehicle that the sticker will be placed on.
- A digital **SMHS Parking drawing Intent Form** will be posted on the school website on **August 9, 2024** at 3pm. The form may be completed by **12th & 11th** grade students who are interested in parking in the student parking lot. 12th and 11th grade students who complete the form will automatically be placed into the parking drawing and selected randomly based on available spaces. Students who are selected will receive a **school email notification on August 13**. *Students must then bring all necessary parking paperwork to the Assistant Principal office by August 16 by 3pm.*
  - *Exception: Our campus will be closed Thursday, August 15 8am-1pm and Friday, August 16 8am-11am.*
- The drawing will consist of a **random selection** of eligible 12th and 11th grade students who have properly completed the Intent form. The drawing will take place the first week of school until all spots are filled. The drawing will be ongoing throughout the school year should any parking spots become available due to transfer scenarios or loss of privilege.
- Parking permit enforcement will begin on **the first day of school**.

In addition, as stated in the SMHS Student Handbook, we would like to remind all stakeholders that parking on campus is a privilege and may be revoked at any time due to poor attendance, excessive tardies, disciplinary infractions, and/or unsafe driving while on campus (see SMHS student parking regulations below).

*It is strongly recommended that families carpool, utilize public transportation and/or drop/ pickup students to preclude negative circumstances that may arise from parking off campus. We will continue to explore all options available to us to improve the parking situation to accommodate as many students as possible. In the meantime, thank you for your ongoing patience and flexibility in supporting our wonderful school and we look forward to a successful 24-25 school year.*

Sincerely,  
SMHS Administration



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## **SAN MARCOS HIGH SCHOOL PARKING REGULATIONS**

1. All student vehicles parked on campus must have the current SMHS parking permit affixed to the front windshield (inside lower left corner).
2. A “Start Smart” class must be completed before applying for a SMHS parking permit (no exceptions). Times and dates can be found on our school’s website.
3. All students are required to show a driver’s license, current proof of insurance and current DMV registration. Priority will be given to Seniors, then Juniors and Sophomores (based on permit availability).
4. Parking privileges can be revoked at any time by the administration.
5. Students are prohibited from sharing or loaning their permit to other students. Violations will result in disciplinary action.
6. Replacement of permit (for any reason) will result in a mandatory 30 day waiting period before a new permit will be issued with a \$20.00 fee. Second replacement of permit will result in loss of parking privileges for the remainder of the school year.
7. Parking is limited to the designated student parking lot area.
8. SMHS assumes no responsibility for any damages that may occur while student vehicles are parked on campus.
9. Speed limit is 5 MPH, which is strictly enforced. Any form of unsafe driving will result in disciplinary action/loss of parking privileges.
10. Students are prohibited from loitering in the student parking lot during school hours, including before and after school.
11. Vehicles may not be used as lockers.
12. Vehicles are subject to search by site administration and law enforcement at any time.
13. Students receiving permits agree to follow these rules and understand the consequence may result in loss of parking privileges.
14. Illegally parked vehicles are subject to ticketing or towing at the owner’s expense.