## CSU Apply – Instructions for repeated courses at SMHS

If you have an A-G course over two or more school years with the exact same title each year (such as Marching Band, Dance Production, etc.)

- Do not use the drop down menu for this course
- Manually add the course title to that school year
- If the course was Dance Production, for example, then type in Dance Production 1 for grade 10, then Dance Production 2 for grade 11
- Then go to the A-G Matching screen and add the appropriate letter for each subject category

CSU Apply's computer system is set up to only count one grade for a repeated course (it is assuming that you're replacing a D or F, which the computer is trying to avoid counting in the GPA calculation)

Please see your counselor or the C3 if you have questions. 🙂