

# SMHS Registration Process 21 - 22 SY

## Step 1 - Online Residency Verification:

- Log into your [Parent Vue](#). Click - "***I am a Parent.***" Upload your documents from the drop down menu that establish your residency.

### **Must have:**

1. Mortgage statement, rental agreement, or receipt of payment - **within 60 days.**

**&**

2. Major home bill such as cable, gas, trash or water, paystub or government doc - **within 60 days.**

- Use a desktop or laptop to complete registration NOT a cell phone. If you don't have access to a desktop or laptop, see directions below for ***Day of Registration.***
- Use the following emails to receive support:
  - *Spanish-speaking families (SMHS.Reg.Espanol@SMUSD.org)*
  - *New Families to SMUSD (SMHS.Reg.NF@SMUSD.org)*
  - *Returning Families and Frosh, A-L (SMHS.Reg.RF.A-L@SMUSD.org)*
  - *Returning Families and Frosh, M-Z (SMHS.Reg.RF.M-Z@SMUSD.org)*
- Seniors can NOT enter the parking permit lottery until they have completed registration. Parking [Permit](#) and [Lottery](#) details.

## Step 2 - Textbook Pick-Up, Pictures & More!

- Below are the dates for when our returning students will pick up textbooks and take their yearbook/electronic ID photo.

Last Name	Day	Time
<b>A - C</b>	<b>Mon, August 2nd</b>	<b>8 a.m. – 11:30 a.m.</b>
<b>D - H</b>	<b>Tues, August 3rd</b>	<b>8 a.m. – 11:30 a.m.</b>
<b>I - M</b>	<b>Wed, August 4th</b>	<b>8 a.m. – 11:30 a.m.</b>
<b>N - S</b>	<b>Thurs, August 5th</b>	<b>8 a.m. – 11:30 a.m.</b>
<b>T - Z</b>	<b>Fri, August 6th</b>	<b>8 a.m. – 11:30 a.m.</b>

Station 1 starts in front of the school by the Attendance Office

### **Day of Registration - Note To Parents/Guardians:**

- **If you have completed Online Residency Verification**, your student can go to the Fast Track line. **If confirmed** - your student can proceed through the process without Parents/Guardians.
- **If you need help with Online Residency Verification**, you (PARENT/GUARDIAN) should bring all required documents needed to prove residency.

### **Must have:**

1. Mortgage statement, rental agreement, or receipt of payment - **within 60 days.**

**&**

2. Major home bill such as cable, gas, trash or water, paystub or government doc - **within 60 days.**

- Ideally - these two required docs need to be in electronic form -- please email them to yourself ahead of time so you can upload them.
- You will be directed to the College and Career Center where a staff member will help you using Parent Vue. Students will then proceed through the process after residency has been confirmed.
- Try to come on the day you are assigned unless you have an extenuating circumstance

### **Other Things to Consider:**

- Offices are closed during the month of July.
- Incoming 9th-graders will receive their Chromebooks during Link Crew Welcome Days on **Monday, August 9th** (Last Names, A - K) 8 a.m. - noon. and **Tuesday, August 10th** (Last Names, L - Z) 8 a.m. - noon. Please return your middle school chromebooks to your MS site. Grades 10-12 already have your assigned Chromebooks from the 20-21 SY.
- If you can't come on day assigned, you can come another day if absolutely necessary
- If needed, last year's Textbooks can also be returned during this process.

Thank you, and Gooooo, Knights!!